



**CITY of CHINO**

Community Development Department  
 Planning Division  
 13220 Central Avenue  
 Chino, CA 91710  
 (909) 334-3253  
 www.cityofchino.org

## Legislative Action Uniform Application

### General Information (Print or Type)

Location of Project:	<b>Staff Use Only</b>
Assessor's Parcel No./Zone:	<b>FILE NO:</b>
Applicant's Name: <span style="float: right;">Phone Number:</span>	<b>RELATED FILES:</b>
Address:	
E-mail Address: <span style="float: right;">Fax Number:</span>	
Legal Owner's Name (if different from above):	
Address:	

### Type of Review Requested (Please check all applicable boxes)

<input type="checkbox"/> General Plan Amendment (GPA)	<input type="checkbox"/> Zoning Ordinance Amendment (ZOA)	<input type="checkbox"/> Ag. Contract Notice of Non-Renewal (Complete/Partial)
<input type="checkbox"/> Specific Plan Amendment (SPA)	<input type="checkbox"/> Sign Ordinance Amendment (SOA)	
<input type="checkbox"/> Zone Change (ZC)	<input type="checkbox"/> Ag. Preserve Establishment	
<input type="checkbox"/> Prezone (PZ)	<input type="checkbox"/> Ag. Preserve Boundary Alteration	
<input type="checkbox"/> Annexation (ANNEX)	<input type="checkbox"/> Ag. Contract Cancellation	

### Project Description

Detailed description of proposed project. Please include building and lot size, number of buildings, proposed use, etc. (Attach additional sheets, if necessary.)

### Staff Use Only

<i>Date/Time Received</i>	<i>Received By</i>	<i>Filing Fee</i>	<i>Receipt No.</i>
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## **Additional Information**

1. It is understood that any permit issued pursuant to this application will not grant any right or privilege to use any building or land contrary to the provisions of law or of any ordinance of the City of Chino. All provisions of law and of ordinance governing the use of the subject building or land will be complied with, whether specified or not.
2. The applicant or any interested aggrieved person may appeal the determination of the Community Development Director or Planning Commission with ten (10) calendar days from the date of such determination. The appeal must be in writing in accordance with Section 20.03.110 of the City of Chino Zoning Ordinance. The required appeal fee as adopted by the City Council must accompany an appeal to the Planning Commission of a decision of the Community Development Director or an appeal to the City Council of a decision of the Planning Commission or it will be considered incomplete and the appeal will not be considered. A building permit will not be issued until after the 10-day appeal period is complete. If an action of the Commission is appealed, the City Council will hear the appeal and render a final decision.
3. Prior to plan preparation and submittal, it is recommended that applicants read applicable sections of the Zoning Ordinance, General Plan, and any specific plans that could affect development of the subject property. In addition, the *Minimum Requirements for Filing* must be satisfied prior to submitting this application. **Be advised that incomplete plans that DO NOT satisfy the *Minimum Required Information Checklist* will be rejected at the counter and not be allowed to be submitted.**
4. **Approval of this application by the Planning Division does not constitute final approval to construct your project. Before beginning construction, you will still need to obtain building permits and pay all appropriate fees. Because the fees could be substantially higher than anticipated, it is highly recommended that you contact the following departments and/or agencies prior to submitting for a building permit to determine all of the necessary plans/materials and fees:**
  - **Building & Safety Division (909) 334-3251**
  - **Chino Valley Independent Fire District (909) 902-5280**
  - **Public Works Department (909) 334-3265**
  - **Chino Unified School District (909) 628-1201 ext. 1200—For School Fees**
5. The applicant and property owner hereby grants permission for City staff to enter and inspect the subject property as required to evaluate this application.

## **Owner Certification**

- I certify that all filing requirements have been satisfied for my application. I further understand that an incomplete application cannot be accepted for processing.
- I certify under the penalty of the laws of the state of California that I am the property owner of the property that is the subject matter of this application and I am authorizing to and hereby do consent to the filing of this application and acknowledge that the final approval by the City of Chino, if any, may result in restrictions, limitations and construction obligations being imposed on this real property.

**Applicant Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Print Name and Title:** \_\_\_\_\_

**Property Owner:\*** \_\_\_\_\_

**Date:** \_\_\_\_\_

\*If different than applicant, property owner must either sign this application or attach a signed letter authorizing this application.