



Community Development Department  
 Planning Division  
 13220 Central Avenue  
 Chino, CA 91710  
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www.cityofchino.org

# GENERAL PLAN AMENDMENT CHECKLIST

## CITY of CHINO

**The purpose of a General Plan Amendment is to amend provisions of the General Plan of the City of Chino, whenever the public necessity, convenience, general welfare or good planning practice so requires.**

### ALL APPLICATIONS:

1. Additional materials and information may be required depending upon project scope and complexity.

### SECTION 1 – FILING REQUIREMENTS

- (1) Application and filing fee;
- (1) Written narrative description/explanation of proposed change(s), including facts and reasons supporting the change(s);
- (1) *Environmental Assessment* form and review fee; and
- (3) Copies of mailing labels and mailing list prepared in accordance with the City's *Public Notice Requirements* handout.

\*Supplementary materials and information may be required as detailed in the *Minimum Required Information Checklist* handout.

### CERTIFICATION

#### **CERTIFICATION OF PLANS & INFORMATION**

I hereby certify that the plans and information provided present all of the data and information required by this "Minimum Required Information Checklist," and that the facts, statements and information presented are true and correct to the best of my knowledge and belief. Furthermore, I understand that failure to provide the plans and information required by this checklist may result in this application not being accepted as complete for filing and/or processing.

Preparer's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name (print or type): \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_