



**CITY OF CHINO**  
**2023 FIREWORKS SPECTACULAR**  
**INFORMATION/RETAIL VENDOR APPLICATION**  
 "A Salute to Our Armed Forces Heroes"  
 Ayala Park, 5575 Edison Avenue, Chino  
 June 30 - July 1, 2023

<b>OFFICE USE ONLY:</b>	
<b>BOOTH #:</b>	_____
<b>RECEIPT #:</b>	_____

Name of Organization/Company \_\_\_\_\_ Email \_\_\_\_\_  
 Full Name of Contact Person \_\_\_\_\_ DOB \_\_\_\_\_  
 Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_  
 Day ( ) \_\_\_\_\_ Cell ( ) \_\_\_\_\_  
 Emergency Contact \_\_\_\_\_ Phone ( ) \_\_\_\_\_ Relationship \_\_\_\_\_

**PAYEE INFORMATION** (if paying with check or credit card and if different than contact person)  
 Name Listed on Check or Credit Card \_\_\_\_\_ Primary Phone ( ) \_\_\_\_\_  
 Address \_\_\_\_\_ City \_\_\_\_\_ Zip Code \_\_\_\_\_  
 Emergency Contact \_\_\_\_\_ Phone ( ) \_\_\_\_\_ Relation \_\_\_\_\_ DOB \_\_\_\_\_

**PARTICIPANT INFORMATION** (Select Event Date and Vendor TYPE)  
**FRIDAY, JUNE 30, 4:00-10:00 P.M./ SATURDAY, JULY 1, 1:00-10:00 P.M.**

_____ Non-profit Information Vendor Fee:	_____ Friday \$15	_____ Saturday \$15
_____ Non-profit Retail Vendor Fee:	_____ Friday \$65	_____ Saturday \$65
_____ *Commercial Retail Vendor Fee:	_____ Friday \$105	_____ Saturday \$105
_____ *Commercial Information Vendor Fee:	_____ Friday \$65	_____ Saturday \$65

*\*Commercial = Operating a business for profit.*

**EVENT REQUIREMENTS**

- Complete application form and submit. (Payment is due after approval of participation from City staff.)
- Completed applications will be accepted on a first-come, first-served basis. Incomplete applications will not be processed. Submit signed City of Chino hold harmless/waiver form. (See waiver on the back of this form)
- Any vendor (information/retail/partner) leaving early during the event will effect any future application submission date and participation for future events.
- **Once approved, all booth vendors must submit the following:**
  - **Current City of Chino Business License. BUSINESS LICENSE #** \_\_\_\_\_
    - All vendors are required to submit a One-Day Temporary Permit. A One-Day Temporary Permit is \$13. Additional fees may be required by the City of Chino Finance Department, Business Licensing, 909.334.3263.
    - Fees will be waived for businesses who have a current City of Chino Business License.
  - **I am a non-profit organization and have a valid 501(C)(3). 501(C)(3) #** \_\_\_\_\_
    - All non-profit organizations are required to complete a One-Day Temporary Permit form.
    - Fees will be waived upon verification of non-profit status by the City of Chino Finance Department, Business Licensing, 909.334.3263.
  - **All Retail Vendors (excluding non-profit) need a Seller's Permit from the State of California Board of Equalization:**
    - I hold a valid State of California seller's permit. **My number is: S** \_\_\_\_\_
    - My sales are exempt occasional sales, less than three times per year. *Your information will be submitted to the State of California for confirmation.* For more information visit, <https://www.cdtfa.ca.gov>.

**GENERAL BOOTH INFORMATION**

- **Friday Booth set-up begins at 2:00 p.m. Please have booth ready by 3:30 p.m.**
- **Saturday Booth set-up begins at 10:00 a.m. Please have booth ready by 12:30 p.m.**
- A standard 10'x10' space will be provided for participants. Registered information/retail vendors are responsible for supplying their own tables, chairs, shade, etc.
- **EZ ups must be closed at 8:30 p.m. Vehicles may not return for clean up until staff says it is safe.**
- **All vendors must bring weights to secure EZ-Ups.**
- Electricity will not be provided. **NO GENERATORS ARE ALLOWED.** SOLAR or battery powered lights are acceptable.
- Accessible routes require a minimum vertical clearance of 80" and minimum width clearance of 48".
- Any individual behaving inappropriately or unsafely will be ejected and denied future participation.
- All applications are subject to approval, and booth spaces will be assigned to vendors. Applications will be accepted on a first-come, first-served basis or until full.
- IF THE EVENT IS CANCELLED DUE TO SEVERE WEATHER, A FULL REFUND WILL BE ISSUED FOR THE BOOTH FEE. **BUSINESS LICENSING DOES NOT PROVIDE REFUNDS.**
- THE CITY OF CHINO WILL NOT MONITOR NOR GUARANTEE EXCLUSIVITY OF MERCHANDISE SALES.
- **NO REFUNDS ON CANCELLATIONS AFTER FRIDAY, JUNE 2, 2023.**

**PLEASE INITIAL THAT YOU AGREE TO THE ABOVE:** \_\_\_\_\_

**APPLICATION SUBMISSION-APPLICATIONS WILL BE ACCEPTED BY MAIL, EMAIL, OR IN-PERSON AT CAROLYN OWENS COMMUNITY CENTER.**

Complete applications will be accepted ONLY through Friday, May 26, 2023 (or until spots are filled).

**Submit complete applications to:**

City of Chino, Carolyn Owen Community Center, 13201 Central Avenue, Chino, 91710

Make check/money order payable to: City of Chino

For more information or special requests/considerations, please contact:

Nicholas Gallardo, Community Services Coordinator, at **909.334.3530** or **Ngallardo@cityofchino.org**.

**-Please turn over for more information-**

# VENDOR WAIVER

## FOR PARTICIPATION IN A CITY OF CHINO SPONSORED PROGRAM AND/OR USE OF A CITY OF CHINO FACILITY

Participant Name: \_\_\_\_\_ Activity: 2023 Firework Spectacular

Program Dates: From: Saturday, June 30, 2023 To: Friday, July 1, 2023

In exchange for being permitted to participate in any City of Chino activity and/or use any City of Chino facility, I acknowledge and attest to the fact that:

1. My participation, and/or that of my child/children/guardians, is voluntary.
2. My participation, and/or that of my child/children/guardians, may result in injury, death, property damage, and other losses, and I assume all of those risks.
3. I am legally competent to understand and accept the associated risks.
4. I waive, and release the City, its officials, employees, and volunteers from, all claims for any injury, death, property damage, or other loss resulting from my participation in the activity, and/or that of my child/children/guardians.
5. I am responsible for payment of all fees for, and liabilities and damages resulting from, my participation in the activity and/or that of my child/children/guardians, including damages to City property, injury to other participants, or other losses of any kind.
6. I will defend the City and its representatives against any claims or lawsuits that are a result of my willful misconduct, and/or that of my child/children/guardians.
7. I agree that the City can take photographs and/or film me, and my child/children/guardians, while participating in a City activity and/or at a City facility to be used for promotional purposes; and, further that such photographs and film will be the sole property of the City and that neither I nor my child/children/guardians will be entitled to any license fee or royalty for the City's use thereof.
8. I understand that rates, fees, dates, times, classes, schedule of classes, and instructors established by the City may change at any time without notice.
9. I agree that City fliers and class schedules are not an expressed and implied contract.
10. I agree that the City is not responsible for any damage or loss that may arise from a misunderstanding, error, or omission related to the activity.
11. I understand that the City reserves the right to change or cancel any or all of the participation/use of rules at any time.
12. I understand that any individual behaving inappropriately or unsafely will be ejected and denied future participation.
13. The novel coronavirus, COVID-19, has been declared a worldwide pandemic by the World Health Organization. Although the City is following recommended steps by County health officials, the City cannot protect participants and their family against all possible risks of COVID-19. I understand and acknowledge that participants are encouraged to wash their hands frequently and must take all necessary steps to protect their health consistent with federal, state, and county public health guidelines. By participating in the activity, potentially being exposed to others who might have COVID-19, I acknowledge the contagious nature of COVID-19 and voluntarily assume the risk that my child or children and I may be exposed to or infected by COVID-19 and that such exposure or infection may result in personal injury, illness, permanent disability, and death.

**I am signing a full release of any and all liability against the City of Chino and do so of my own free will.**

Printed Name: \_\_\_\_\_  Parent/Guardian

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

Phone (day): \_\_\_\_\_ Phone (evening): \_\_\_\_\_ Phone (cell): \_\_\_\_\_

Organization (if any): \_\_\_\_\_

\*\*\*\*\* **FOR OFFICE USE ONLY** \*\*\*\*\*

Staff member printed name: \_\_\_\_\_ Date: \_\_\_\_\_

*(Please print clearly or type)*

**Description of booth activity and attach a photo of products to be sold:**

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