



DEVELOPMENT SERVICES DEPARTMENT

CHECKLIST FOR ACCEPTANCE OF PUBLIC IMPROVEMENTS/SECURITY RELEASE

Items to be completed prior to final acceptance of public improvements and security release	Completed	N/A	Comments
All items in the Conditions of Approval completed for project	<input type="checkbox"/>	<input type="checkbox"/>	
As-Built Drawings provided (PDF)	<input type="checkbox"/>	<input type="checkbox"/>	
CAD files for all approved public improvement plans provided	<input type="checkbox"/>	<input type="checkbox"/>	
Legal documents recorded (check all that apply) <input type="checkbox"/> Easement/Dedication <input type="checkbox"/> Lot Line Adjustment <input type="checkbox"/> Final/Parcel Map <input type="checkbox"/> Certificate of Correction <input type="checkbox"/> Certificate of Compliance <input type="checkbox"/> CC&Rs <input type="checkbox"/> Other _____	<input type="checkbox"/>	<input type="checkbox"/>	
Fees paid (check all that apply) <input type="checkbox"/> Permit Fees <input type="checkbox"/> Plan Check Fees <input type="checkbox"/> Inspection Fees <input type="checkbox"/> In-lieu Fees <input type="checkbox"/> Development Impact Fees <input type="checkbox"/> Other _____	<input type="checkbox"/>	<input type="checkbox"/>	
Complete undergrounding and/or relocation of overhead utilities	<input type="checkbox"/>	<input type="checkbox"/>	
Approved Street Centerline Ties and Monuments	<input type="checkbox"/>	<input type="checkbox"/>	
Monumentation Bond Release Letter Submitted	<input type="checkbox"/>	<input type="checkbox"/>	
Street Lights Annexed to Street Light District	<input type="checkbox"/>	<input type="checkbox"/>	
Punchlist items completed and verified by City staff	<input type="checkbox"/>	<input type="checkbox"/>	
Warranty Bond or Refundable Deposit Provided	<input type="checkbox"/>	<input type="checkbox"/>	
Infrastructure Exhibit Provided to City staff (for City Council staff report)	<input type="checkbox"/>	<input type="checkbox"/>	
“List of Public Improvement Constructed by Developer” Spreadsheet Provided to City staff	<input type="checkbox"/>	<input type="checkbox"/>	
Other:	<input type="checkbox"/>	<input type="checkbox"/>	