

CHINO POLICE DEPARTMENT
Jail Operations
Course Outline
January 2022

1. Introduction
 - a. Sign in
 - b. Course content outline
2. THF vs. Jail
 - a. Definitions
 - b. Chino PD's uses
 - c. Processing vs. Securement
3. Chino PD's required forms
 - a. Booking
 - b. Medical/Classification form
 - c. Observation log section
4. Chino PD Policy 900
 - a. Adults
 - b. Non-detainable definitions
5. Chino PD Policy 324
 - a. Juveniles
 - b. Non-offenders vs offenders
 - c. Non-secure vs. secure
 - d. Juvenile log
6. THF Guidelines
 - a. What Title 15 is and its requirements
 - b. Adults vs. Juvenile requirements
 - c. RLUIPA
7. Break
8. Group exercise
 - a. 2 groups
 - i. Each group gets 3 scenarios to discuss and answer
 - ii. What forms are needed and what things to consider
9. THF Safety
 - a. What weapons are allowed inside/not allowed
 - b. Officer's responsibility for observation
 - c. Search techniques, unhandcuffing, alarm buttons, medical equipment
10. Emergencies in the THF
 - a. Fires
 - b. Medical Emergencies
 - c. Fights
 - d. Suicide Prevention
11. Cell Extraction
 - a. Avoid bringing combative subjects into THF
 - b. If extraction is needed, use of force policy applies
 - i. warnings

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- ii. Less lethal options
 - iii. Documentation
 - iv. Supervisor should be present
12. Restraint Chair
- a. Definition
 - b. Policy section
 - c. Only to be used for a blood draw with a warrant
 - d. Documentation
 - i. time in/out
13. Prison rape Elimination Act/Title 15 changes
- a. Zero tolerance for sexual assaults
 - b. Relationships of staff with inmates is prohibited
 - c. New verbiage from Title 15
14. THF Walkthrough
- a. Ensure no weapons brought inside
 - b. BA room, restraint chair
 - i. Demonstration of buckling subject in
 - ii. Reminder to document times in/out
 - c. Main holding area
 - i. Juveniles and adults
 - 1. Eliminate sight/sound contact
 - ii. Point out items of note
 - 1. Fire extinguishers
 - 2. Narcan
 - 3. First aid kits
 - 4. Suicide prevention
 - 5. Forms
 - 6. Keys
 - 7. Magnets
 - 8. Panic button